



Assessment and Reporting Policy

Assessment and Reporting are integral parts of the Teaching and Learning program at Craigmore South Primary School and are important aspects of the work of teachers and students. Assessment and Reporting combine to support students to achieve high standards and to provide the basis for guiding further learning, as well as informing parents about their child's achievement.

ASSESSMENT

Assessment refers to all the ways we gather information about progress in a student's learning. Assessment tasks should reflect the objectives and criteria and be meaningful and relevant. They may include tests, observations, peer discussions work samples, presentations/performances and projects.

Criterion-referenced assessment is the basis of formal assessment at Craigmore South Primary School. This means that the assessment criteria are decided when planning the learning and explicitly communicated to students prior to the assessment task/s.

School-based assessment will:

- Allow the application of knowledge and skills including higher order thinking skills, as well as factual recall
- Involve student reflection and participation
- Be based on standards consistent across all classes

MONITORING STUDENT PROGRESS

The school uses a range of tests to monitor student achievement on an annual basis. Our site Student Learning Review Team analyses this information and extra support is provided if required. Standardised, diagnostic and school-designed tests include Running Records, Oxford list testing (reading and spelling) and Phonological awareness testing.

When teachers and parents are concerned that students are not making progress in spite of additional help, students may be referred to DfE Support Services for further testing. Alternatively, parents may be advised to seek other private specialised testing, such as Auditory, Occupational Therapy etc.

WIDER ASSESSMENT

As well as school assessments, students are assessed in years three, five and seven for National Literacy and Numeracy standards (NAPLAN) and receive reports which compare their achievement level to their state cohort and against national benchmarks. DfE assessments for Running Records, PAT Maths, PAT Reading and EALD levels will take place at various times of the year.

REPORTING

Reporting is the process used to communicate knowledge gained from assessing student learning. The purpose of reporting is to provide relevant information about a student's progress to students, parents, support staff and other teachers.

At Craigmore South Primary School we report to parents both formally and informally. Early in the year each class has a parent information session where teachers outline aspects such as class routines, expectations and curriculum.

Interviews

Parent teacher interviews are held during Term 1 and Term 3. This gives parents and staff the opportunity to discuss the student's progress and plan for further learning. Parents are also encouraged to request a confidential interview with the teacher if they have a concern about their child's well-being, curriculum or progress.

Written Reports

Students and parents are provided with written Mid-Year and End of Year summative reports. These detail a student's progress in the areas of study including a level of achievement, curriculum information and general behaviour and attitude.

Student achievement is graded as follows:

- A: Excellent achievement beyond what is expected at this year level
- B Good achievement of what is expected at this year level
- C Satisfactory achievement of what is expected at this year level
- D Partial achievement of what is expected at this year level
- E Minimal achievement of what is expected at this year level

Students with a Negotiated Education Plan (NEP) will not receive an A-E achievement level for the modified outcomes identified in their plan unless the parent has requested it.

STUDENT WORK SAMPLES

Throughout the year, student progress is reported to parents through the sharing of work samples. This can include books, portfolios and other pieces of work sent home at least once per term and/or invitations to parents to view work on display in the classroom/school or to attend performances and exhibitions.

Student involvement

At Craigmore South Primary School students are encouraged to be participants in the assessment and reporting process. This means that students have the opportunity to:

- Monitor and evaluate their own progress through self-assessment
- Reflect on their learning
- Assess the work of their peers against agreed criteria
- Work with teachers to formulate assessment activities
- Set goals for their own learning
- Provide reflections about their learning in three-way and student-led conferences and written reports

School Values

Respect – Collaboration – Integrity – Diversity--Responsibility